

AGENDA - REGULAR PUBLIC MEETING

NOVEMBER 9, 2015

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you face the stage in the Lynch Gym. If that exit is blocked, proceed to the rear of the gym and exit the three doors turning left, and proceed to the main entrance.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Public Hearing on Meeting Agenda
7. President's Report/Correspondence
8. Superintendent's Report
9. Board Secretary's Report
10. Committee Reports
11. Board Discussion and Formal Action on Agenda Business
 - Board Operations
 - Human Resources
 - Physical Resources
 - Finance & Budget
12. Public Hearing on Other Than Meeting Agenda
13. Unfinished Business
14. New Business
15. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Mr. Kurt Linder

NOVEMBER 9, 2015

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____ seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 53 through 56 be approved.

Roll Call:

53. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
11/9/2015	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.	Lynch Gym	P.M.	Regular Business
11/23/2015	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
12/14/2015	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

54. that the Board approve the minutes and attachments of the October 26, 2015 Regular Public Meeting and Executive Session I. **(attached)**

55. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	Denise McCarthy , School Nurse, will be attending the Bergen County Department of Health training, " <i>The School Nurse's Role in the Evaluation and Screening of Vision and Hearing Problems</i> ", on November 30, 2015, at the Bergen County Department of Health, Hackensack, New Jersey; and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	the anticipated travel and related expenses particular to attendance at this function are as follows: Conference registration = \$35.00 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = actual parking cost Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it
RESOLVED,	that the Board approves Ms. McCarthy's attendance at the aforementioned conference as well as the related travel expenses.

56. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	Joan Fox , School Secretary, will be attending the Glen Rock Professional Development Academy training, " <i>Legal Topics for Administrative Assistants</i> ", on December 2, 2015, at the Glen Rock Middle School/High School, Glen Rock, New Jersey; and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	the anticipated travel and related expenses particular to attendance at this function are as follows: Conference registration = \$100.00 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = actual parking cost Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it
RESOLVED,	that the Board approves Ms. Fox's attendance at the aforementioned conference as well as the related travel expenses.

II. HUMAN RESOURCES
Ms. Nicole Gray

NOVEMBER 9, 2015

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 69 through 73 be approved.

Roll Call:

69. that the Board approve Ryan Veselsky as the Charles DeWolf Middle School's Girls' Basketball Coach for the 2015-2016 school year, as per negotiated contract.

70. that the Board revise Motion #56 (approved on 11/24/2014) and approve the revised appointments of the following personnel to the District Evaluation Advisory Committee (DEAC):

Ms. Danielle Da Giau, Superintendent of Schools
Dr. Laura Sullivan, Supervisor of Instruction for Curriculum and Educational Technology
Ms. Angela Connelly, Principal, T. Baldwin Demarest Elementary School
Mr. Justin O'Neill, Principal, Charles DeWolf Middle School
Ms. Maryellen LaFronz, Old Tappan Board of Education Designee
Mr. Matthew Capilli, Teacher, Old Tappan Education Association Designee
Ms. Denise Allen, Teacher, T. Baldwin Demarest Elementary School
Ms. Trish Madera, Teacher, T. Baldwin Demarest Elementary School
Mr. Matthew Westervelt, Teacher, Charles DeWolf Middle School
Ms. Denise Fleming, Parent

71. that the Board revise Motion #57 (approved on 11/24/2014) and approve the revised appointment of the following personnel to the School Improvement Panel (SciP) at the T. Baldwin Demarest Elementary School:

Ms. Angela Connelly, Principal
Ms. Mary Alice Rossi, Teacher
Ms. Lisa Straubinger, Teacher

72. that the Board revise Motion #58 (approved on 11/24/2014) and approve the revised appointment of the following personnel to the School Improvement Panel (SciP) at the Charles DeWolf Middle School:

Mr. Justin O'Neill, Principal
Dr. Laura Sullivan, Supervisor of Instruction for Curriculum and Educational Technology
Ms. Kerry Beckmann, Teacher
Ms. Annette DeSciara, Teacher
Ms. Holly Foley, Teacher

73. that the Board approve the following substitute to be employed on a per diem basis, as needed, for the 2015-2016 school year, as recommended by the Superintendent:

Jessica Vangelas (Teacher Substitute)

IV. PHYSICAL RESOURCES
Ms. Nicole Gray

NOVEMBER 9, 2015

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 24 through 24 be approved.

Roll Call:

24. that the Board approve the facilities request from the Northern Valley Soccer Club, for their Soccer Programs to use the All-Purpose Room and Gym at the T. Baldwin Demarest Elementary School, on designated Weekdays and Sundays, at designated hours, from 12/1/2015 through 4/24/2016.

V. FINANCE & BUDGET
Ms. Lorraine Hliboki

NOVEMBER 9, 2015

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 65 through 68 be approved.

Roll Call:

65. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **November, 2015** bills in the amount of **\$276,502.11** for the current expense. **(attached)**
66. that the Board accept a grant award from the Bergen County Utilities Authority in the amount of \$940.68 on behalf of Amy Brown's 2015 Environmental Awareness Challenge Grant proposal (to Revenue Account #20-1230-000 {BCUA - Recycling Grant} and Expenditure Account #20-431-300-800-00-00 {BCUA - Recycling Grant}).
67. that the Board authorize payment of educational tuition and/or transportation for the following pupil for the 2015-2016 school year:

Student	Facility Location	Tuition	Transportation
422	Northvale	\$23,900.00	To be determined
512	Closter (Hillside)	\$12,996.70 (pro-rated partial year)	To be determined

68. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Direct Energy

EXPLANTION: As the next scheduled Board Meeting is November 23, 2015, there are certain bills that must be paid to avoid penalty or disruption of essential services.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____